

**FOR  
INFORMATION**

EBAP/20/40

May 5, 2020

To: Members of the Executive Board

From: The Secretary

Subject: **Notification of Organizational Changes in the Corporate Services and Facilities Department**

Board Action: Executive Directors' **information**

Additional Information: Attached is a memorandum from the Managing Director.





# OFFICE MEMORANDUM

To: Members of the Executive Board

May 4, 2020

From: The Managing Director

Subject: **Notification of Organizational Changes in the Corporate Services and Facilities Department**

In accordance with Rule N-12, I wish to inform the Executive Board of my intention to make the following organizational changes in the Corporate Services and Facilities (CSF) department, effective June 1, 2020.

## Overview

CSF will create two new units in the Immediate Office (CSFAI) to enhance the department's strategic and business operation capabilities to best serve the Fund by optimizing the synergies between related functions and service areas, clarifying reporting lines and strengthening oversight. As part of the reorganization, two new Deputy Unit Chief positions will be created in a budget neutral manner.

### *Strategy, Resource and Risk Management Unit (CSFAI SR)*

This unit will: (i) oversee the development of strategies and policies that span and integrate the department's corporate service areas and divisions, departmental strategic goals, priorities and work programs; (ii) oversee the administrative and capital budgets; (iii) bring a department-wide view to contract management (including development of contract management policies and procedures, based on lessons learned, and oversight of contract performance monitoring); and (iv) coordinate risk identification and mitigation.

### *Client Engagement and Modernization Unit (CSFAI EM)*

This unit will: (i) coordinate and oversee communication and engagement with clients across CSF service areas; (ii) serve as a focal point for continuous improvement and modernization; (iii) be responsible for automation, drive adoption of technology, data and analytics to optimize service delivery; and (iv) coordinate sustainability and business resilience initiatives.

cc: Heads of Departments and Offices