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ATTENTION**

MASTER FILES

ROOM C-120

05

EBAP/85/34

February 6, 1985

To: Members of the Executive Board
From: The Secretary
Subject: Informal Board Recess

Inquiries have been made concerning the period during which the Executive Board might take its usual informal recess this summer. It is believed that the period beginning on Monday, August 12, 1985 and extending through Friday, August 23, 1985 would meet with general approval.

Unless an Executive Director requests discussion of this matter before the close of business on Friday, February 8, 1985, it will be assumed that the proposed period is approved and it will be so recorded in the minutes of the next meeting thereafter.

Other Distribution:
Department Heads

