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EBAP/90/310

November 28, 1990

To: Members of the Executive Board
From: The Secretary
Subject: Appointment Benefits, Salary Advances, and Family Care

Attached is a report and recommendation from the Committee on Administrative Policies relating to the changes in appointment benefits, salary advances, and family care leave.

In the absence of objection by noon on Monday, December 3, 1990, the recommendation of the Committee will be deemed approved by the Executive Board and it will be so recorded in the minutes of the next meeting thereafter.

Att: (1)

Other Distribution:
Department Heads

November 27, 1990

To: Members of the Executive Board

From: The Acting Chairman
Committee on Administrative Policies

Subject: Appointment Benefits, Salary Advances, and Family Care

The Committee on Administrative Policies has considered a proposal for changes in appointment benefits, salary advances and family care leave (EB/CAP/90/5, 11/8/90). The Committee endorses the proposed changes and recommends that the Executive Board adopt the following decision:

"The Executive Board approves the following changes in benefits:

1. Establish appointment benefits for support staff members who are recruited from outside the duty station area.
2. Abolish the salary advance for the purchase of furniture.
3. Increase the salary advance for settling-in purposes from the equivalent of 3 months' salary to 4 months' salary.
4. Eliminate payment of interest on salary advances for urgent personal reasons.
5. Broaden the rules governing the use of accumulated sick leave to permit a maximum of 5 days per year to be used in the event of an accident or illness of a family member which requires the absence of the staff member."