

EB/APC/Mtg/11/1

June 7, 2011

To: Members of the Agenda and Procedures Committee  
(Mr. Mojarrad, Chairman; Mr. Alkholifey, Mr. Bakker, Mr. He,  
Mr. Nogueira Batista, Mr. Temmeyer, Mr. Virmani, Mr. Weber)

From: Siddharth Tiwari, Committee Secretary

Subject: **Agenda and Procedures Committee—Summary Record of Meeting 11/1**

Attached for the **information** of committee members and other Executive Directors is a summary record of the April 21, 2011, meeting of the Agenda and Procedures Committee.

Att: (1)

Other Distribution:  
Members of the Executive Board  
Department Heads



**SUMMARY RECORD  
AGENDA AND PROCEDURES COMMITTEE**

**Meeting 11/1**

**April 21, 2011—2:30 p.m.-3:58 p.m.**

**Members present:** Messrs. Mojarrad (Chair), Al Nassar (representing Mr. Alkholifey), Choudhary (representing Mr. Virmani), He, Nogueira Batista, Temmeyer, Yakusha (representing Mr. Bakker), Weber and Tiwari (Secretary)

**Also present:** Messrs. Bah, Choi, Do, Ducrocq, Giammarioli, Hendrick, Goldby, Jiménez, Korhonen, McGoldrick, Meyer, Nomura, Rouai, Uwatt, and Ms. Abdelati

The APC discussed a draft work program circulated in advance by the Chair, which was broadly endorsed.<sup>1</sup> The discussion focused on the APC's possible involvement in helping set the Board's agenda, summing up practices, and the interactivity of Board discussions.

Several members wondered whether the committee could have some role in shaping the Board's agenda. Others considered that the periodic discussions on work programming by the entire Board were the most appropriate forum for consideration of scheduling matters. In response to a request, the Secretary indicated that the Board could be given access to a longer-term calendar, but cautioned that this would be subject to greater uncertainty, given unavoidable rescheduling.

The Chair indicated that issues pertaining to summing up practices as raised in the recent IEO report would be considered by the Evaluation Committee and subsequently the Board.

On increasing the interactivity of Board discussions, suggestions were made for the Chairman to be more proactive in spurring and guiding discussion.

The committee also concluded the discussion on the experience with the consultation process with Directors on staff travel under Rule N-16. The Director of the OBP informed the committee that about 100 out of around 2,000 missions from June 2010 to mid-April 2011 did not appear to comply with Rule N-16. Several speakers highlighted instances involving their respective constituencies, and called for appropriate action. The Chair noted that OBP and SEC would notify department heads of the problem, and call for tighter control. An automated link between the initiation of mission travel through the Travel Portal and an N-16 consultation request would also be explored.

A member indicated that OEDs no longer had access to the MCM website. The Secretary said he would follow up.<sup>2</sup>

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<sup>1</sup> The revised work program was subsequently circulated to the committee as EB/APC/11/1.

<sup>2</sup> Access has since been restored.