

December 16, 2009

SECRETARY'S CIRCULAR NO. 09/101

To: Members of the Executive Board
From: The Acting Secretary
Subject: **Alternate Executive Director and Senior Advisors to Executive Director**

The Secretary has received the following memorandum from Mr. Hockin, dated December 16, 2009:

This is to advise you that I hereby appoint, in accordance with Article XII, Section 3(e) of the Articles of Agreement, Mr. Stephen O'Sullivan to serve as Alternate Executive Director with effect from December 16, 2009.

I also wish to advise you that I hereby appoint Mr. Glenn Purves, Mr. Pierre St-Amant and Mr. John Rolle to serve as my Senior Advisors with effect from December 16, 2009.

Other Distribution:
Department Heads