

December 9, 2009

SECRETARY'S CIRCULAR NO. 09/99

To: Members of the Executive Board
From: The Acting Secretary
Subject: **Senior Advisor to Executive Director**

The Secretary has received the following memorandum from Mr. Guzmán, dated December 8, 2009:

This is to advise you that, in accordance with Article XII, Section 3(e) of the Articles of Agreement, I hereby appoint Ms. Carmen Balsa, a national of Spain, to serve as Senior Advisor, effective January 15, 2010. Ms. Balsa is replacing Ms. Valle.

Other Distribution:
Department Head