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0422

**IMMEDIATE  
ATTENTION**

EBD/96/153

November 27, 1996

To:           Members of the Executive Board

From:        The Associate Secretary

Subject:     **Executive Board Standing Committees and Evaluation Group**

In the attached memorandum, the Managing Director proposes the reconstitution of the standing committees of the Executive Board and of the Evaluation Group.

As noted by the Managing Director, the election of Executive Directors to the Pension Committee was addressed in EBAP/96/120 (11/21/96) inasmuch as the Pension Committee is established under the provisions of the Staff Retirement Plan. For convenience, the membership of the Pension Committee is included as an attachment to the memorandum.

In the absence of a request by noon on Wednesday, December 4, 1996, that the matter be placed on the agenda of an Executive Board meeting, the proposal will be deemed approved by the Executive Board and it will be so recorded in the minutes of the next meeting thereafter.

Att: (1)

Other Distribution:  
Department Heads





# *Office Memorandum*

To: Members of the Executive Board

November 26, 1996

From: The Managing Director

Subject: **Executive Board Committees and the Evaluation Group**

Following the regular election of Executive Directors, it is necessary to reconstitute the standing committees of the Executive Board and the Evaluation Group.

Each committee or group is important to the work of the Executive Board. In arriving at the proposal for membership I have been guided by the long-standing principles of balance in composition, need for continuity, and desirability of rotation. As well, I have taken into account committees' requirements that specify the number of members and terms and, to the extent possible, interests of individual Directors. Executive Directors have been consulted on an individual basis and have indicated their general willingness to serve on the respective committees or group.

In the usual fashion, therefore, I would propose to the Executive Board the reconstitution of standing Board committees and, in consultation with the Dean, of the Evaluation Group as outlined in Attachments I and II, respectively. A related action concerning election of Executive Directors to the Pension Committee has been addressed in a separate document (EBAP/96/120, 11/21/96), inasmuch as the Pension Committee is not a standing committee of the Board but is established under the provisions of the Staff Retirement Plan; for convenience, the composition of the Pension Committee is included as Attachment III.

Attachments (3)



**Standing Committees of the Executive Board**

**Committee on Administrative Policies**

**Terms of reference:** To consider and make recommendations to the Executive Board on those matters of administrative policy requiring action by the Board that are referred to it by the Chairman, the Executive Board, or an Executive Director. The Committee will consider procedures for staff compensation review subsequent to the 1981 review, working in coordination with an ad hoc committee to be appointed by the Bank Executive Board for dealing with the same matter. Directors serve on the Committee for two-year periods on a staggered basis. (EBM/69/96, 10/17/69; EBM/81/89, 6/12/81)

Managing Director, Chairman  
Mr. Bernes (to 11/1/98)  
Mr. Evans (to 11/1/97)  
Mrs. Guti (to 11/1/98)  
Mr. Kiekens (to 11/1/98)

Ms. Lissakers (to 11/1/98)  
Mr. Mesaki (to 11/1/97)  
Mr. Mirakhor (to 11/1/98)  
Mr. Toribio (to 11/1/97)  
Mr. Zamani (to 11/1/97)

Ms. Hughes, Secretary

**Committee on the Budget**

**Terms of reference:** To consider from a broad perspective the Managing Director's budget proposals and other material circulated by the Managing Director regarding the administrative and capital budgets of the Fund. The Committee will make its views on the budget proposals known to the Executive Board and will meet as needed to consider budget implementation. The Committee, chaired by the Managing Director, shall be comprised of ten Executive Directors, who serve for one-year terms ending on October 31. Three members will be reappointed for a second term of one year to provide continuity, with rotation of assignments when the Committee is reconstituted so as to maintain a balanced composition. (EBM/94/8, 2/4/94)

Managing Director, Chairman  
Mr. Al-Tuwaijri  
Mr. Autheman  
Mr. Grilli  
Mrs. Guti  
Mr. Kaeser (reappointment)

Ms. Lissakers  
Mr. Mesaki (reappointment)  
Mr. Mozhin (reappointment)  
Mr. Waterman  
Mr. Zoccali

Mr. Mountford, Secretary

**Committee on Executive Board Administrative Matters**

**Terms of reference:** To consider and report to the Executive Board for decision general aspects of administrative policy relating to the Executive Directors, Alternates or their assistants, referred to it by the Executive Board or by an Executive Director. Individual cases which involve individual Directors or Alternates or their assistants with no wider implications shall be considered and decided by the Committee upon the request of an Executive Director without reference to and consideration by the Executive Board. In its consideration the Committee may consider and make recommendations on the specific administrative policy involved. (EBM/68/138, 10/25/68). In the absence of the Chairman, the previous Chairman serves as Acting Chairman; chairmanship by rotation every six months, as follows:

Mr. Shaalan, Chairman  
(through April 30, 1997)  
Ms. Srejber  
Mr. Esdar

Mr. Sivaraman  
Mr. Kafka  
Mr. Yao  
Mr. Zamani

Ms. Hughes, Secretary

**Committee on Interpretation**

**Terms of reference:** To consider and make reports and recommendations to the Executive Board on questions of interpretation (EBM/151, 3/27/47). There is an understanding that a legal question should be sent to the Committee by the Executive Board if any Executive Director so requests (EBM/69/26, 4/18/69).

Mr. Shaalan, Chairman  
Mr. Bernes  
Mr. Evans  
Mr. Grilli

Mr. Kaeser  
Mr. Kiekens  
Mr. Sivaraman  
Mr. Zoccali

Mr. Mountford, Secretary

**Committee on Liaison with the World Trade Organization (WTO)**

**Terms of reference:** To assist in the establishment of arrangements for the relationship of the Fund with the World Trade Organization (WTO) and in the ongoing relationship of the Fund with the CONTRACTING PARTIES to the GATT (GATT 1947) for as long as the latter continues to exist. As appropriate, the Committee shall examine and make recommendations to the Executive Board on issues relating to the Fund's relationship with the WTO and the CONTRACTING PARTIES. (EBM/348, 7/28/48; EBD/95/56, 4/18/95).

Mr. Waterman, Chairman  
Mr. Al-Tuwaijri  
Mr. Bernes  
Mr. Evans  
Mr. Kaeser  
Mr. Kafka  
Mr. Kiekens

Mr. Sivaraman  
Ms. Srejber  
Mr. Toribio  
Mr. Yao  
Mr. Zhang  
Mr. Zoccali

Mr. Franklin, Secretary

### **Evaluation Group**

**Terms of Reference:** A small group of Executive Directors shall be designated by the Executive Board to follow closely the evaluation function in the Fund and advise the Executive Board.

The composition of the group will be proposed by the Chairman of the Executive Board, in consultation with the Dean, and approved by the Executive Board. It should normally be composed of four Executive Directors, representing a balance of interests. Periodic rotation of membership should occur, on a staggered basis, to enable different members of the Board to have an opportunity to be members, while ensuring a sufficient degree of continuity of involvement with each evaluation project. All members of the Board may, however, attend any meeting of the group and participate in its deliberations.

The group will consider proposals for evaluation topics emanating from the Board. Topics may include those that could be undertaken entirely within the institution (by the Executive Board or by the staff) and those that could be undertaken jointly by staff and outside experts, or those that could be undertaken entirely by outside experts. In the case of topics that would involve outside experts, the group would consider the choice of evaluation projects, their possible scope, the appropriate methodology, the choice of evaluation studies (including, for example, their budget and overall time frame). Based on the group's discussions, and after consultation with the Management, the chair would make recommendations on all these aspects to the Executive Board for its approval. Once an evaluation project is approved by the Board, the group would monitor its progress on a continuing basis. In the case of projects that would be carried out by the staff, the staff would consult with the group on the coverage and design of the project to ensure that it would address the concerns of the Executive Board.

It is envisaged that normally there will be no more than two or three external evaluations per year.

The experience with this method of conducting and monitoring the evaluation function in the Fund will be reviewed in early 1998.

(EBD/96/102, Supplement 1, 9/9/96)

Mr. Esdar, Chair  
Mrs. Guti

Mr. Mirakhor  
Mr. Wijnholds

Mr. Mountford, Secretary



**Pension Committee**

**Terms of Reference:** To decide all matters of a general policy nature arising under the Staff Retirement Plan, and all other matters, including any interpretation of the provisions of the Plan, required to be decided by it under the provisions of the Plan or submitted to it by any Committee appointed by it. The members of the Committee are the Managing Director, ex officio, four Executive Directors elected biennially by the Executive Directors, one staff member appointed by the Managing Director, and one staff member elected biennially by the participants. (Section 7.1 of the Staff Retirement Plan). The term of elected members, Board and staff, expires on October 31, 1998.

Member

Managing Director, Chairman

Alternate

Deputy Managing Director

Board

Mr. Autheman  
Mr. Mozhin  
Mr. Wijnholds  
Mr. Zhang

Mr. Fayolle  
Mr. Vernikov  
Mr. Yakusha  
Mr. Han

Staff

Mr. Mordin (elected)  
Ms. Kelly (appointed)

Miss Cheasty  
Mrs. Chabrier

Mr. Miller, Secretary

