

EBD/01/98

November 7, 2001

To: Members of the Executive Board

From: The Secretary

Subject: **Executive Board Standing Committees, the Evaluation Group, and the Pension Committee**

Attached for ease of reference is an updated list of the membership of the Board's standing committees, the Evaluation Group, and the Pension Committee, which reflects the many changes made in recent months.

Att: (1)

Other Distribution:
Department Heads

Standing Committees of the Executive Board and the Evaluation Group

Committee on Administrative Policies (CAP)

Terms of reference: To consider and make recommendations to the Executive Board on those matters of administrative policy requiring action by the Board that are referred to it by the Chairman, the Executive Board, or an Executive Director. Directors serve on the Committee for two-year periods on a staggered basis. (EBM/69/96, 10/17/69; EBM/81/89, 6/12/81)

Managing Director
(Chairman)
Mr. Bennett (to 11/1/03)
Mr. Bischofberger (to
11/1/03)
Mr. Kelkar (to 11/1/03)

Mr. Kiekens (to 11/1/02)
Mr. Padoan (to 11/1/02)
Mr. Rustomjee (to 11/1/02)
Mr. Shaalan (to 11/1/02)

Mr. Friedman, Secretary

Committee on the Budget

Terms of reference: To consider from a broad perspective the Managing Director's budget proposals and other material circulated by the Managing Director regarding the administrative and capital budgets of the Fund. The Committee will make its views on the budget proposals known to the Executive Board and will meet as needed to consider budget implementation. The Committee, chaired by the Managing Director, shall be comprised of ten Executive Directors, who serve for one-year terms ending on October 31. Three members will be reappointed for a second term of one year to provide continuity, with rotation of assignments when the Committee is reconstituted so as to maintain a balanced composition. (EBM/94/8, 2/4/94)

Managing Director, Chairman
Mr. Barro Chambrier
Mr. Bennett
Mr. Bischofberger
Mr. Djojotubroto
Mr. Mirakhor

Mr. Oyarzabal (reappointment)
Mr. Pickford (reappointment)
Mr. Portugal
Mr. Wei
Mr. Wijnholds (reappointment)

Mr. Mountford, Secretary

Committee on Executive Board Administrative Matters (CAM)

Terms of reference: To consider and report to the Executive Board for decision general aspects of administrative policy relating to the Executive Directors, Alternates or their assistants, referred to it by the Executive Board or by an Executive Director. Individual cases which involve individual Directors or Alternates or their assistants with no wider implications shall be considered and decided by the Committee upon the request of an Executive Director without reference to and consideration by the Executive Board. In its consideration the Committee may consider and make recommendations on the specific administrative policy involved. (EBM/68/138, 10/25/68). In the absence of the Chairman, the previous Chairman serves as Acting Chairman; chairmanship by rotation every six months, as follows:

Mr. Cippa, Chairman
(through April 2002)
Mr. Djojosebroto
Mr. Lehmuusaari
Mr. Portugal

Mr. Quarles
Mr. Rustomjee
Mr. Wei
Mr. Yagi
Mr. Shaalan

Mr. Friedman, Secretary

Agenda and Procedures Committee (APC)

Terms of reference: To contribute to the development of an effective ongoing work program of the Executive Board, and consider and propose steps to promote its smooth implementation. The committee will consider ways to avoid undue bunching in the Board's schedule, and to allow for adequate time for preparation by Executive Directors and efficient use of time spent in Board meetings. Membership will consist of six members, with rotating membership and Chairmanship.

Mr. Mozhin, Chairman
Mr. Cippa
Mr. Kelkar
Mr. Yagi
Mr. Prader

Mr. Anjaria, Secretary, permanent member

Committee on Liaison with the World Trade Organization (WTO)

Terms of reference: The Committee shall consider and make recommendations to the Executive Board on issues that may arise concerning the Fund's relationship to the WTO or in connection with matters of common interest to the Fund and the WTO.

Mr. Lehmussaari, Chairman
Mr. Al-Turki
Mr. Barro Chambrier
Mr. Callaghan
Mr. Djojosebroto
Mr. Duquesne
Mr. Kelkar

Mr. Kiekens
Mr. Mozhin
Mr. Padoan
Mr. Quarles
Mr. Wei
Mr. Zoccali

Mr. Prust, Secretary

Evaluation Group

Terms of Reference: A small group of Executive Directors shall be designated by the Executive Board to follow closely the evaluation function in the Fund and advise the Executive Board.

The composition of the group will be proposed by the Chairman of the Executive Board, in consultation with the Dean, and approved by the Executive Board. It should normally be composed of four Executive Directors, representing a balance of interests. Periodic rotation of membership should occur, on a staggered basis, to enable different members of the Board to have an opportunity to be members, while ensuring a sufficient degree of continuity of involvement with each evaluation project. All members of the Board may, however, attend any meeting of the group and participate in its deliberations.

The group will consider proposals for evaluation topics emanating from the Board. Topics may include those that could be undertaken entirely within the institution (by the Executive Board or by the staff) and those that could be undertaken jointly by staff and outside experts, or those that could be undertaken entirely by outside experts. In the case of topics that would involve outside experts, the group would consider the choice of evaluation projects, their possible scope, the appropriate methodology, the choice of evaluation studies (including, for example, their budget and overall time frame). Based on the group's discussions, and after consultation with the Management, the chair would make recommendations on all these aspects to the Executive Board for its approval. Once an evaluation project is approved by the Board, the group would monitor its progress on a continuing basis. In the case of projects that would be carried out by the staff, the staff would consult with the group on the coverage and design of the project to ensure that it would address the concerns of the Executive Board.

It is envisaged that normally there will be no more than two or three external evaluations per year.

Mr. Cippa, Chairman

Mr. Barro Chambrier

Mr. Shaalan

Mr. Wijnholds

Mr. Zoccali

Mr. Mountford, Secretary

Induction Committee

Terms of reference: To consider and propose improvements to the induction of incoming Executive Directors and Alternates into the work of the Fund. The Committee will also identify issues that may adversely affect the ability of new Executive Directors and Alternates to effectively and efficiently introduce and adapt themselves and their families to life in Washington both prior to and during their appointments. The Committee will be comprised of five Directors with rotating membership and chairmanship.

Mr. Al-Turki, Chairman
Mr. Callaghan
Mr. Quarles
Mr. Rustomjee

Mr. Linde, Secretary

Committee on Interpretation

Terms of reference: To consider and make reports and recommendations to the Executive Board on questions of interpretation (EBM/151, 3/27/47). There is an understanding that a legal question should be sent to the Committee by the Executive Board if any Executive Director so requests (EBM/69/26, 4/18/69).

Mr. Shaalan, Chairman
Mr. Bennett
Mr. Callaghan
Mr. Cippa
Mr. Kelkar

Mr. Kiekens
Mr. Padoan
Mr. Portugal
Mr. Wei

Mr. Mountford, Secretary

Pension Committee

Terms of Reference: To decide all matters of a general policy nature arising under the Staff Retirement Plan, and all other matters, including any interpretation of the provisions of the Plan, required to be decided by it under the provisions of the Plan or submitted to it by any Committee appointed by it. The members of the Committee are the Managing Director, ex officio, four Executive Directors elected biennially by the Executive Directors, one staff member appointed by the Managing Director, and one staff member elected biennially by the participants. (Section 7.1 of the Staff Retirement Plan). The term of elected members, Board and staff, expires on October 31, 2002.

Member

Managing Director, Chairman

Alternate

Deputy Managing Director

Board

Mr. Al-Turki
Mr. Bischofberger
Mr. Yagi
Mr. Zoccali

Mr. Alosaimi
Mr. von Kleist
Mr. Toyama
Mr. Le Fort

Staff

Mr. Alier (elected)
Ms. McGuirk (appointed)

Ms. Cheasty
Mr. Hemming

Mr. Friedman, Secretary

Ethics Committee

Chairman: Mr. Wijnholds

Members: Mr. Barro Chambrier
Mr. Quarles
Mr. Wei
Mr. Zoccali

Alternate Members: Mr. Bennett
Mr. Callaghan
Mr. Cippa
Mr. Kelkar
Mr. Portugal

Secretary: The General Counsel of the Fund