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**IMMEDIATE
ATTENTION**

FB/CAM/83/42

November 16, 1983

To: Members of the Committee on
Executive Board Administrative Matters

From: The Committee Secretary

Subject: Assistants to Executive Director - Requests
for Benefits Under Individual Study Program III

The attached memorandum from the Chairman of the Committee deals with requests from Messrs. Wang Chang Yao, Shao Zhengkang, and Han Yun Qi, for benefits under Individual Study Program III.

In the absence of an objection to the Committee Secretary by the close of business on Monday, November 21, 1983, that this matter be considered in Committee, these requests will be deemed approved and processed accordingly.

Att: (1)



Office Memorandum

November 15, 1983

To: Members of the Committee on
Executive Board Administrative Matters

From: Alexandre Kafka, Chairman *AK*

Subject: Assistants to Executive Director - Requests for
Benefits Under Individual Study Program III

Messrs. Wang Chang Yao, Shao Zhengkang, and Han Yun Qi, Assistants to Mr. Zhang, have requested benefits under Individual Study Program III for courses in Economics at George Washington University. Mr. Zhang supports these requests and the Administration Department has indicated that reimbursement would be approved in each case for regular staff.

I believe that approval by the Committee would be in order.