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ATTENTION**

MASTER FILES

ROOM C-120

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EBD/83/336

December 28, 1983

To: Members of the Executive Board
From: The Acting Secretary
Subject: Executive Board Minutes - 83/102 and 83/103

Unless an Executive Director proposes any further correction or amendment to the draft minutes of Executive Board Meetings 83/102 (7/13/83) and 83/103 (7/13/83) by the close of business on Wednesday, January 4, 1984, the draft minutes will be deemed approved by the Executive Board and it will be so recorded in the minutes of the next meeting thereafter. During this period, comments may be communicated to Executive Board Proceedings Division, Room 12-416, ext. 74175.

Other Distribution:
Department Heads