

October 3, 1983

SECRETARY'S CIRCULAR NO. 83/104

To: Members of the Executive Board
From: The Secretary
Subject: Temporary Alternate Executive Director

The Secretary has received the following memorandum dated October 1, 1983 from Mr. Joyce:

This is to advise you that, at any time that Mr. Leonard and I are both absent from Washington or, for other reasons, unable to attend a meeting of the Executive Board, I wish to appoint my Assistants, Mr. Douglas I. S. Shaw or Mr. George W. K. Pickering, to act as my Temporary Alternate. In addition, I would also like to appoint Mr. Michael G. Kelly, Director, International Finance Division, Department of Finance, Canada, to act as my Temporary Alternate when my Assistants are unable to do so.

Other Distribution:
Department Heads