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**IMMEDIATE  
ATTENTION**

MASTER FILES

ROOM C-120

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EBD/84/114

April 9, 1984

To: Members of the Executive Board

From: The Secretary

Subject: Transmittal of Documents to High Level Officials

From time to time the IMF Institute conducts a seminar for high level officials of member countries. The next seminar will take place at Fund headquarters from June 18 through June 27, 1984, and will deal with the role of the Fund in the international monetary system.

In previous seminars the IMF Institute has used various documents of the Fund for teaching purposes, but these documents have not been made available to the high level officials who participate in the seminars in advance of their arrival in Washington. It has been suggested that the seminar discussions would be more thorough if participants are in a position to do some preparation in advance.

The officials who attend such seminars in the Institute are on the level of, e.g., Deputy Governors of Central Banks, Directors of Budget, Heads of Research Departments, and Advisors in Ministries of Finance. It is to be expected, therefore, that they would have access to Fund documents in the course of their official duties. In order to specifically direct their attention to documents that deal with issues to be discussed in seminars, it is proposed to send to the high level officials of member countries who are invited by the Fund to participate in IMF Institute seminars the documents in the SM and EBS series relevant to the subjects discussed at the seminar, provided that in each instance the Executive Board discussion has taken place before transmittal. If needed, the documents would be edited to remove unnecessary elements such as draft decisions. The list of all such documents transmitted to official participants would be supplied to the Executive Board in the report following each seminar. For the forthcoming seminar in June, the Institute plans to use the documents listed in the attachment.

Unless an Executive Director objects by noon on Friday, April 13, 1984, the proposal will be deemed approved by the Executive Board and it will be so recorded in the minutes of the next meeting thereafter.

Att: (1)

Other Distribution:  
Department Heads

List of SMs and EBSs Relevant to the Seminar on the  
Role of the Fund in the International Monetary System

June 18-27, 1984

1. World Economic Outlook - General Survey (EBS/84/33, 3/2/84; and  
Cor. 1, 3/26/84)
2. Exchange Rate System - Lessons of the Past and Options for  
the Future (SM/84/5, 1/3/84)
3. Review of the document "Surveillance Over Exchange Rate Policies"  
and Annual Review of the Implementation of Surveillance  
(SM/84/44, 2/15/84)
4. The Organization and Substance of IMF Surveillance (SM/84/8, 1/5/84)
5. The Fund's Liquidity Position and Financing Needs (EBS/84/44, 3/7/84)
6. Considerations Pertaining to the Allocations of SDRs  
(SM/83/266, 12/28/83)