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**IMMEDIATE  
ATTENTION**

MASTER FILES

ROOM C-120

05

EBAP/84/2

January 3, 1984

To: Members of the Executive Board  
From: The Acting Secretary  
Subject: Absence of Deputy Managing Director

Members of the Executive Board have been informed of the Managing Director's absence from headquarters from January 4 through the morning of January 12, 1984 (EBAP/83/312, 12/30/83). The Deputy Managing Director will also now be absent due to personal considerations. Mr. Whittome has been designated Temporary Acting Managing Director from January 4 until the return of the Deputy Managing Director.

Other Distribution:  
Department Heads  
Division Chiefs